**HRMDS**

Human Resource Management and Development System

* Button
* Message
* Action
* Instruction
* Get Started
* Holla! Nice to meet you (Registered Name)! I'm Sophia, an HR virtual recruiter of Northern Quezon College Incorporated.
* What would you like to do first?
* Display Jobs
* FAQ-
* Speak to a Live Agent

**“DISPLAY JOBS”**

* What Department are you applying for?
* Bachelor of Elementary Education(BEED)
* Bachelor of Science in Business Administration(BSBA)
* Bachelor of Secondary Education(BSED)
* Bachelor of Science in Criminology
* Senior High School
* Non-teaching Personnel
* Applicant choose BEED
* Display available jobs under BEED ONLY
* Job1
* Job2
* If there is no Job/s under the department. Display “Sorry to inform you that we don’t have yet a vacant position.
* Back to Menu
* Applicant choose Job1
* Display the full details of Job1 (Qualification, etc.)
* Apply Now
* Back to Menu
* Applicant choose Apply Now
* Perfect! Can I ask you a few questions in order to proceed for application process?
* Yes
* Back to Menu
* Applicant choose Yes
* What is the highest level of education you attained?
* Elementary Graduate
* High School Graduate
* College Graduate
* Licensed College Graduate
* Licensed College Graduate with Master’s Degree
* Licensed College Graduate with Doctor’s Degree
* Vocational Graduate
* How long is your job experience?
* None
* Below 1 Year
* 1 Year
* 2 Years
* 3 Years
* 4 Years
* 5 Years and Up
* Thank You for answering. You may pass your Application Letter and Updated Resume in (Folder where to pass).
* Done
* Back to Menu
* Applicant choose Back to Menu
* Display Jobs
* FAQ
* Speak to a Live Agent

**“FAQ”**

* Minimum Qualification
* Here are our minimum qualifications:
* Legal Age and fit to work. (No age limit as long as 18 years old and above)
* **For teaching personnel**
* -Must be a college graduate with degree and at least 1 year of experience aligned with studied course.
* **For non-teaching personnel Office**
* -Must be a college graduate with degree and at least 1 year of experience aligned with studied course.
* **Utility**
* -At least a High school graduate

**“Speak to a Live Agent”**